

Parkaire Consultants, Inc and Parkaire Associates Billing Policy

The cancellation fee policy is as follows:

More than 24-hour notice	No charge
Less than 24-hour notice	Full fee
Same-day cancellation	Full fee
Missed appointment without cancellation	Full fee

Payment is due when services are received. There will be a \$5.00 service charge for bills that are two weeks past due, unless other arrangements have been made. Cash, checks and credit/debit (Amex, MC, VISA, and Discover) cards are the only forms of payment accepted at this time. There will be a \$35 charge for returned checks. Parkaire Consultants, Inc. and Parkaire Associates follow the policies and calendar of the Cobb and Fulton County School Systems regarding inclement weather conditions.

Parkaire Consultants, Inc. and Parkaire Associates reserve the right with its sole discretion to terminate services.

Coverage of service by insurance is an arrangement between the client and their insurance company. The client is responsible for payment at time of service.

Parkaire Consultants, Inc. will provide a "super bill" or insurance reimbursement form at your request.

I understand and accept the billing and cancellation policies as outlined above. I acknowledge and accept full and complete responsibility for payment of all services rendered by Parkaire Consultants, Inc. and Parkaire Associates.

Name of person receiving services: _____

Person legally responsible for account: _____

Relationship to client: _____

Address: _____

Phone: _____ E-mail: _____

Signature

Date

*****Even though Parkaire Consultants, Inc. is a child-friendly environment, we ask that you do *not* leave your child unsupervised.**